

This form is required to be submitted by the petitioner to the [Sketch Plan Meeting application via the Portal](#) to assist Staff in determining the Town environmental development requirements that the project will be subject to (i.e. Flood Study, Stormwater SCM locations, Riparian Buffers, etc.)

Contact Information		
	Applicant	Applicant Agent
Business Name:		
Contact Person:		
Street Address:		
City, State, Zip:		
Telephone Number:		
Email address:		

Project Information	
Project Name:	
Project Location:	
PIN Number(s):	River Basin: <input type="checkbox"/> Cape Fear <input type="checkbox"/> Neuse
Project Tributary to Bass Lake?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of reaches in or adjacent to project boundary?	Will site have stream/wetland impact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is this project part of an existing Plan that was submitted for review prior to 11/6/07 and remains current with the Town? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does this project use Green Oaks Parkway for access? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Items to be provided by Applicant with NRI Form	
	Drainage Area Map with the basins acreage labeled
	Wake County 1970 Soils Survey & 1:24,000 scale (7.5 minutes) USGS quadrangle map
	Topography (Wake Co. 2' or 5' contours unless field survey topography is available)
	Perimeter Project Boundary
	Most up to date aerial or map of project area (showing at least 20' from property boundary)
	Known features existing on the property (streams, wetlands, floodplain, riparian buffers, etc.) and evaluation of Jurisdictional streams and wetlands (if known, if not this will be requested at first submittal of Prelim Plan)
	Flood Hazard soils from Wake County GIS or FEMA
	Submit Preliminary impervious Calculations
	Show FEMA 100 year existing, 100 year proposed, 500 year. existing
	FIRM Map & Panel #: _____ Map effective Date: _____
	Identification of any existing ponds or impoundments upstream or downstream of the project within ¼ mile

Additional Items provided by Applicant (use additional sheet if necessary)

Flood Study Determination - Office Use Only

1. <input type="checkbox"/> Yes <input type="checkbox"/> No	Under 5 acres of Drainage (if between 5-20 acre then limited detail)
2. <input type="checkbox"/> Yes <input type="checkbox"/> No	20 acres of drainage or more
3. <input type="checkbox"/> Yes <input type="checkbox"/> No	Existing detailed study upstream/downstream of the project
4. <input type="checkbox"/> Yes <input type="checkbox"/> No	Existing unmapped residential or commercial structures with finished floors (reference aerial photo)
5. <input type="checkbox"/> Yes <input type="checkbox"/> No	Existing topography – channel geometry indicates floodplain
6. <input type="checkbox"/> Yes <input type="checkbox"/> No	Existing limited study, verify post = pre-development flows and if it stays in existing drainage easement
7. <input type="checkbox"/> Yes <input type="checkbox"/> No	Upstream/Downstream complaints (app dr. comp. map [per the approved drainage complaint map])
8. <input type="checkbox"/> Yes <input type="checkbox"/> No	Upstream/Downstream pond/impoundments require analysis (form 16027)

Summary of Environmental Requirements for this Project - Office Use Only

Flood Study Summary:

<input type="checkbox"/> Detailed Town Flood Study Required	<input type="checkbox"/> 100-year Post Dev peak discharge hydrograph
<input type="checkbox"/> Limited Detail Town Flood Study Required	<input type="checkbox"/> Pre/Past Q
<input type="checkbox"/> No Flood Study Required	<input type="checkbox"/> Pre/post HW on downstream structures
	<input type="checkbox"/> Drainage easement labeled

Stormwater Summary:

<input type="checkbox"/> NPDES Stormwater Required	<input type="checkbox"/> No NPDES Stormwater Required <i>Note: This project may be subject to NC 401 Stormwater</i>
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Riparian "Stream" Buffer Summary:

<input type="checkbox"/> NC 50' Neuse Buffer Rules	<input type="checkbox"/> TOHS 100' Neuse Buffer Rules
<input type="checkbox"/> TOHS 30' Cape Fear Buffer Rules	<input type="checkbox"/> TOHS Bass Lake 100' Undisturbed Buffer Rules
<input type="checkbox"/> No Riparian Buffers Required	

Comments & Additional Items Required - Office Use Only

Concept Meeting Determination - Office Use Only

Purpose: This is given to Applicant and a copy for staff as a record of what will be required for 1st Preliminary Plan Submittal.

Completed evaluation of jurisdictional streams and wetlands

Impervious calculations (agency review)

Preliminary flood study requirement and type

Preliminary stormwater management report
(drainage layout with sizes, drainage calculations, BMP calculations, drainage area maps)

Project is exempt from TOHS NPDES Stormwater
(if 401 certification required for project DWQ stormwater may still apply)

Staff Member completing form: _____ Date: _____

This form is to be completed by Staff at the Sketch Plan (Pre-Application) Meeting and provided to DSIntake to be sent to the applicant with the Sketch Plan Meeting Notes.