



Town of Holly Springs
Development Services Department
128 South Main Street
Holly Springs, NC 27540
(919) 557-3908

Office Use Only

Date Entered

Designated Lien Agent

In accordance with North Carolina General Assembly Session Law 2012-158, inspections offices are not allowed to issue any permit where the project cost is \$30,000 or more unless the application is for improvements to an existing single-family residential dwelling that is used by the owner as a residence **OR** the property owner has designated a lien agent and provided the inspections office with the information below. **This information is required whether there is a known lien on the property or not.**

Name of Lien Agent _____

Mailing Address of Agent _____

Physical Address of Agent _____

Telephone _____ Email _____

Name of Person Completing Form _____

Applicant Signature _____ Date _____

Address of Property _____

Telephone _____ Email _____

This information will be part of the building permit on file in the Development Services Department and a copy will be attached to the building permit placard. The applicant is required to post a copy on the property with the permit placard.

Excerpt from North Carolina G.S. 153A-357 (counties) and 160A- 417 (municipalities):

“(Effective April 1, 2013) No permit shall be issued pursuant to subdivision (1) of subsection (a) of this section where the cost of the work is thirty thousand dollars (\$30,000) or more, other than for improvements to an existing single-family residential dwelling unit as defined in G.S. 87-15.5(7) that the applicant uses as a residence, unless the name, physical and mailing address, telephone number, facsimile number, and electronic mail address of the lien agent designated by the owner pursuant to G.S. 44A-11.1(a) is conspicuously set forth in the permit or in an attachment thereto. The building permit may contain the lien agent's electronic mail address. The lien agent information for each permit issued pursuant to this subsection shall be maintained by the inspection department in the same manner and in the same location in which it maintains its record of building permits issued.”