

## MEMORIAL GIFT PROGRAM DONATION FORM

Complete and return with payment to:

Town of Holly Springs  
Attn: Parks & Recreation Department  
PO Box 8  
Holly Springs, NC 27540  
[www.hollyspringsnc.gov/memorialgift](http://www.hollyspringsnc.gov/memorialgift)

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Donation of:**  Tree \$250  Bench \$1900

**Requested Park Location:** \_\_\_\_\_

**Tree Species:** (Select One)

Eastern Redbud  Tulip Poplar  
 Flowering Dogwood  American Holly  
 Pin Oak  American Beech

**\* Trees are only be planted in Oct, Nov, Feb, or Mar.**

**Plaque Info:**

Donated by \_\_\_\_\_

Select One:

In honor of  
 In memory of  
 In celebration of

State name of individual, organization or event:

**Payment:**

Make checks payable to Town of Holly Springs.  
Call 919-557-2906 for instructions on credit card  
payments.

Upon receipt of form, you will be contacted with more  
details.



## MEMORIAL GIFT PROGRAM



**For any questions, please contact:**

Holly Springs Parks & Recreation Department  
104 W Ballentine St.  
Holly Springs, NC 27540  
919-557-2906  
[www.hollyspringsnc.gov/memorialgift](http://www.hollyspringsnc.gov/memorialgift)

### Other Memorial Donations and Gifts

Additional ways to donate or pay tribute are  
considered on a case-by-case basis. Please  
call (919) 557-2906 to inquire.

All Memorial Gift donations and all features  
purchased with a Memorial Gift are the  
property of the Town of Holly Springs. A  
feature shall be removed at the end of its  
useful life, as determined by the Town, and  
not replaced. Review the Memorial Gift Policy  
for additional terms and considerations.

*Honor a special person  
or occasion with the  
donation of a tree or  
park bench*

Holly Springs Parks & Recreation  
(919) 557-2906  
[www.hollyspringsnc.gov/memorialgift](http://www.hollyspringsnc.gov/memorialgift)

## MEMORIAL GIFTS

The Memorial Gift Program is offered through the Town of Holly Springs as a special way to memorialize or honor an individual, organization, or special event. Your donation towards a tree or park bench is a beautiful, unique gift that will benefit the community for years to come.

### DONOR RECOGNITION PLAQUE

One-time placement of a small plaque for trees and benches is included, if desired by donor. Standard text shall include “Donated by friends (or family) in honor of (individual, organization or event)” and shall include the year, if desired or appropriate.



### LIVING TRIBUTE TREE

Planting a tree in honor or in memory of the people we love, or to recognize those who positively influence our lives, is a centuries old tradition. Holly Springs Parks & Recreation is proud to offer the opportunity to provide these living tributes.

Our best effort will be made to plant the tree in your desired park or greenway location; however, the Town reserves the right to determine the final location and the appropriateness of the selected species. Species options include: ***Eastern Redbud, Flowering Dogwood, American Holly, Pin Oak, Tulip Poplar or American Beech.*** Donation for trees may be made at any time, however, to ensure a strong survival rate, trees will only be planted during the months of February, March, October or November.

The donation amount for a tribute tree is \$250 and includes the planting, gator water bag and one-time placement of a memorial plaque.



### MEMORIAL PARK OR GREENWAY BENCH

Memorial park benches are made of environmentally-friendly, recycled plastic and are installed at approved sites in town parks and along greenways. Staff will work with the donor to find a mutually agreed upon location. Although the department strives to install benches within six months of the submitted request, product delivery times may impact this timeframe.

The donation amount for a memorial bench is \$1,900 and includes the installation and one-time placement of a memorial plaque.