



HOW TO SUBMIT Blow Off Request

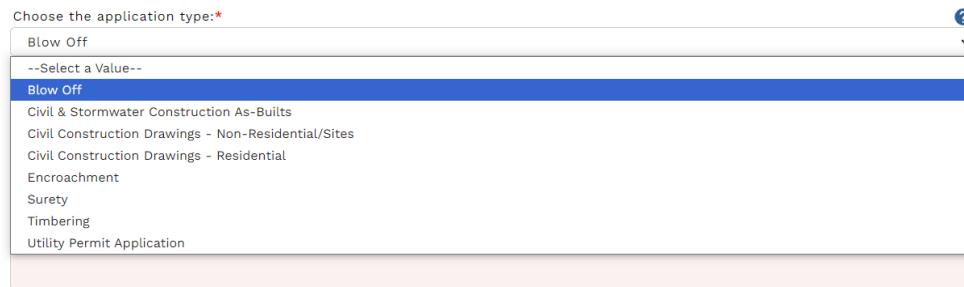
To start the process, login to the Portal: <https://cityview.hollyspringsnc.us/portal>

You will need to have a registered account to proceed.

Navigate to Civil Construction Approval section of the portal and select Apply for a Civil Construction Review:



Choose the Application Type **BLow OFF** from the drop-down:



Continue to answer all required information (*) throughout the application

Select Review & Submit

*NOTE: We are no longer requiring applicants to upload a separate form for a Blow Off. The request **must** be submitted via the portal and completed in its entirety. Any applications missing the required information will be rejected.*

Any questions please contact dsintake@hollyspringsnc.gov

REMINDER:

BLow OFF

Staff requires 24 Business Hours' Notice to process a permit.

Friday requests will be processed for a Tuesday inspection