

CREATE A PORTAL ACCOUNT

Visit <https://cityview.hollyspringsnc.us/portal> to create your account

- Select REGISTER


Home › Town of Holly Springs Web Portal

TOWN OF HOLLY SPRINGS WEB PORTAL


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Building & UDO Permits
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- Enter your E-Mail address, this will be your USER ID/LOGIN
 - This is the email address that will receive communications
- Create a password
 - ***Remember your email and password!** We are unable to reset for you.

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Create Account Contact Information Registration Complete

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NOTE: The email address you enter is the email address that we will use to communicate with you regarding your account profile and services you request.

Email Address (this will be your Login ID)*

It is important that you provide a valid, working email address that you have access to, as it must be verified before you can use your account.

Confirm Email Address*

Please re-enter your valid email address.

Password (min. 8 characters)*

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Cancel **Next Step: Contact Information**

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LICENSE LINK

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Contact Information

Would you like to associate your account with an existing Contractor license?

CONTACT INFORMATION

- **Name** – include full name/business name that will be used in all correspondence
- **Preferred Contact Method** – select E-Mail, CityView generated correspondence will be sent to your email automatically.
- **Street Address** – enter your street number and name, PO BOX, APO
- **City** – City may be free-typed
- **State** – State is pre-populated with all US States
- **Zip** – Zip Code may be free-typed
- **Contact Number(s)** – at least one phone number is required
- **CAPTCHA** – Complete the captcha to prove you are not a robot

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-Address

Search for address

Select E-Mail

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-Mailing Address

Copy from Address Above: ☐

Street Address:*

Address Extra Line 1:

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NORTH CAROLINA

-Contact Numbers

Contact Number(s):

Type*

Primary

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