



How to Schedule an Inspection Town of Holly Springs CityView Portal

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To start the process: **Sign In to Holly Springs CityView Portal: [Welcome | Holly Springs, NC - CityView Portal \(hollyspringsnc.us\)](#)**

- Registration is required [click here](#) for more information
- Contractors are required to complete **Contractor Registration** if they do not appear in the **Contractor Search**

Select My Items

Welcome Beth Tetzlaff

[Sign Out](#) [My Account](#) [My Items](#) [For Sale](#) [Home](#) [Property Search](#)

The Town's new web portal is now online. Apply for permits, check the status of applications and inspections, submit complaints and check on planning applications - all from the comfort of home. No more lineups.

The CityView Portal is the first step in the Town's plan to improve its service offerings for citizens. Watch for more updates coming soon.



Code Enforcement

[Submit a New Request](#)
[Case Search](#)



Construction & UDO Permits

[Apply for a Permit](#)
[Estimate Fees](#)
[Request an Inspection](#)
[Application Search](#)
[Upload Submittals](#)



New Water & Sewer Service

[Apply for Water/Sewer Service](#)
[Estimate Fees](#)
[Request an Inspection](#)
[Application Search](#)
[Upload Submittals](#)



Preliminary Development Approval

[Apply for a Planning & Zoning Review](#)
[Estimate Fees](#)
[Application Search](#)
[Upload Submittals](#)



Contractor Registration

[Register a Contractor](#)
[Contractor Search](#)
[Upload Submittals](#)



Property Information

[Search for a Property](#)

Select My Construction & UDO Permits

- A list of your active permits will populate, navigate to the permit and click **Schedule Inspection**

Step 1 | Select **Inspections** you wish to schedule

- Inspections cannot be requested for the next business day after 4:00 PM

CITYVIEW PORTAL

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Step 1: Select an inspection Step 2: Date and Time Step 3: Complete

Schedule an Inspection
PRSF202100715

Inspections cannot be requested for the next business day after 4:00 PM.

– Please select inspections you wish to schedule

Search for inspections

Framing Inspection
 Plumbing Rough-in Inspection
 Electrical Ground Work Inspection
 Electrical Rough-in Inspection
 Mechanical Rough-in Inspection
 Insulation Inspection
 Electrical Final Inspection
 Plumbing Final Inspection

Step 2 | Choose a Date for your Inspection

- Select a **date**
- Add any notes
- Enter the **Captcha** and then select **Next Step to Complete**

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Step 1: Select an inspection Step 2: Date and Time Step 3: Complete

Schedule an Inspection
PRSF202100715

Inspections cannot be requested for the next business day after 4:00 PM.

Inspection Type: Electrical Rough-in Inspection Location: 128 S MAIN ST , UNIT, HOLLY SPRINGS, NC 27540

– Please choose a date and time for your inspections

Select a Date: Inspections can't be scheduled for a specific date after 4:00 PM on the previous business day.

Note:

[Return to permit status \(without scheduling an inspection\)](#)

Type the characters you see in the image below to continue.
