



WATER RESOURCE INVENTORY

Previously known as Sewer Scoping Request Form

A scoping meeting is required to determine the parameters of any required study or additional analysis. Preliminary Plan reviews and all Special Studies must be submitted concurrently.

On July 1, 2023 a new [Water Resources Management Policy \(WRMP\)](#) was adopted by the Town.

E-mail this form and a Vicinity Map at 500' scale to DSIntake@hollyspringsnc.gov for review. Staff will determine if the form is complete. When ready, a Scoping Meeting will be scheduled with Town representatives as well as the applicant and the applicant's Utility Engineer. Scoping meetings are held virtually.

Do not submit a Sketch Plan (pre-submittal) Meeting request until you have had all required scoping meetings or have been provided with direction from staff.

CONTACT INFORMATION		
Date:		
Applicant		
Name/Company:		
E-Mail:		
Phone:		
Design Engineer Working on Project		
Name/Company:		
E-mail:		
Phone:		
Additional Engineering Firm for Discipline Specific Analysis		
Name/Company:		
E-mail:		
Phone:		
PROJECT INFORMATION		
Project name:		
General Inquiry Meeting Date:		
Is your project part of a previously approved sewer study? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Provide a brief project description:		
New Project:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PIN:	Vicinity Map attached: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Proposed Land Use:	Address:	
Current Zoning:	Build Out Year:	
Is the property annexed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Proposed Zoning:	
Type of Residential Units (list all detached, attached or apartment dwelling):	Number of each type of Residential Unit:	
Area of Non-Residential (SF):	What type of Non-Residential:	
Is Project expected to be phased: <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, provide timeline:		



SITE WATER INFORMATION		
Is an extension of existing public water main expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Water Demand:	Pressure Needs:	
RECLAIMED WATER INFORMATION		
Is the project within the Town's Reclaimed Water Service Area ? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is an extension of existing public reclaimed water main expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
SITE SEWER INFORMATION		
Is an extension of existing public sewer main expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Estimated Sewer Flow (include the calculations and methodology used in accordance with NCDEQ 15A NCAC 02T.0114 Rule and attach to this form):		
Residential Sewer Flow (GPD):	Non-Residential Sewer Flow (GPD):	
DOWNSTREAM SEWER INFORMATION		
Does this project anticipate needing a new Pump Station? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, why?		
PRE-TREATMENT INFORMATION		
Is industrial pre-treatment of wastewater expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Please reference the Town's [Engineering Design & Construction Standards](#) for requirements associated with all proposed utility infrastructure design. Proposed water infrastructure shall be evaluated to confirm adequate pressure by the design engineer for each project. In addition, a fire flow analysis is required to accompany plans submitted to the Town for consideration.

STAFF USE ONLY		
SEWER INFORMATION		
Sewer Study Required		
<input type="checkbox"/> Downstream Sewer Evaluation including PS Evaluation on PS: <input type="checkbox"/> Line Sizing Evaluation <input type="checkbox"/> Pump Station PER Pre-Treatment required <input type="checkbox"/> Short Form <input type="checkbox"/> Long Form		
WRMP Priority Level <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> Allocation Request Required		
WATER INFORMATION		
<input type="checkbox"/> Fire Flow Analysis Required		
RECLAIMED WATER INFORMATION		
<input type="checkbox"/> Reclaimed Hydraulic Model Update		
NOTES:		