

A scoping meeting is required to determine the parameters of any required study or additional analysis. Preliminary Plan reviews and all Special Studies must be submitted concurrently.

On July 1, 2023 a new [Water Resources Management Policy \(WRMP\)](#) was adopted by the Town.

E-mail this form and a Vicinity Map at 500' scale to DSIntake@hollyspringsnc.gov for review. Staff will determine if the form is complete. When ready, a Scoping Meeting will be scheduled with Town representatives as well as the applicant and the applicant's Utility Engineer. Scoping meetings are held virtually.

Do not submit a Sketch Plan (pre-submittal) Meeting request until you have had all required scoping meetings or have been provided with direction from staff.

CONTACT INFORMATION
Date:
Applicant Name/Company: E-Mail: Phone:
Design Engineer Working on Project Name/Company: E-mail: Phone:
Additional Engineering Firm for Discipline Specific Analysis Name/Company: E-mail: Phone:

PROJECT INFORMATION
Project name:
General Inquiry Meeting Date:
Is your project part of a previously approved sewer study? <input type="checkbox"/> Yes <input type="checkbox"/> No
Provide a brief project description:
New Project: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vicinity Map attached: <input type="checkbox"/> Yes <input type="checkbox"/> No
PIN:
Address:
Proposed Land Use:
Build Out Year:
Current Zoning:
Proposed Zoning:
Is the property annexed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Residential Units (list all detached, attached or apartment dwelling):
Number of each type of Residential Unit:
Area of Non-Residential (SF):
What type of Non-Residential:
Is Project expected to be phased: <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide timeline:

WATER RESOURCE INVENTORY

Previously known as Sewer Scoping Request Form

SITE WATER INFORMATION	
Is an extension of existing public water main expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Water Demand:	Pressure Needs:
RECLAIMED WATER INFORMATION	
Is the project within the Town's Reclaimed Water Service Area ? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is an extension of existing public reclaimed water main expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	
SITE SEWER INFORMATION	
Is an extension of existing public sewer main expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated Sewer Flow (include the calculations and methodology used in accordance with NCDEQ 15A NCAC 02T.0114 Rule and attach to this form):	
Residential Sewer Flow (GPD):	Non-Residential Sewer Flow (GPD):
DOWNSTREAM SEWER INFORMATION	
Does this project anticipate needing a new Pump Station? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, why?	
PRE-TREATMENT INFORMATION	
Is industrial pre-treatment of wastewater expected with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please reference the Town's **Engineering Design & Construction Standards** for requirements associated with all proposed utility infrastructure design. Proposed water infrastructure shall be evaluated to confirm adequate pressure by the design engineer for each project. In addition, a fire flow analysis is required to accompany plans submitted to the Town for consideration.

STAFF USE ONLY
SEWER INFORMATION Sewer Study Required <input type="checkbox"/> Downstream Sewer Evaluation including PS Evaluation on PS: <input type="checkbox"/> Line Sizing Evaluation <input type="checkbox"/> Pump Station PER Pre-Treatment required <input type="checkbox"/> Short Form <input type="checkbox"/> Long Form WRMP Priority Level <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> Allocation Request Required
WATER INFORMATION <input type="checkbox"/> Fire Flow Analysis Required
RECLAIMED WATER INFORMATION <input type="checkbox"/> Reclaimed Hydraulic Model Update
NOTES: