

# Holly Springs Town Council Minutes

## Regular Meeting Jan. 16, 2007

The Holly Springs Town Council met in regular session on Tuesday, January 16, 2007, in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Dick Sears presided, calling the meeting to order at 7:00 p.m. A quorum was established as the mayor and five council members were present as the meeting opened.

**Council Members Present:** Councilmen Chet VanFossen, Vinnie DeBenedetto, Parrish Womble, Peter Atwell and Hank Dickson and Mayor Sears.

**Council Members Absent:** None.

**Staff Members Present:** Carl Dean, town manager; Charles Simmons, assistant town manager; John Schifano, town attorney; Linda Harper, deputy town clerk (recording the minutes); Mark Andrews, public information officer; Drew Holland, finance director; John Herring, police chief; Len Bradley, director of parks and recreation; Jenny Mizelle, director of economic development; Kendra Stephenson, senior engineer; Stephanie Sudano, director of engineering; Daniel Weeks, project analyst; and Bob Klaus, cultural center manager.

**2 and 3.** The Pledge of Allegiance was recited, and the meeting opened with an invocation by Rabbi Edery of The Temple Beth Shalom.

**4. Agenda Adjustment:** The January 16, 2007 meeting agenda was adopted with changes, if any, as listed below.

**Motion By:** Dickson

**Second By:** Atwell

**Vote:** Unanimous

**Items Added to the Agenda:** Add agenda item as 6n., to adopt Ordinance 07-01 declaring a speed limit modification in two school zones located on Holly Springs Road and request for concurring ordinance by the NC DOT.

**Items Removed from the Agenda:** Item 6m., an infrastructure reimbursement agreement with the developers of the Beal Tract.

**Consent Agenda Items Moved to Regular Business:** Move Public Comment portion of agenda to follow after Agenda Adjustment.

**Other Changes:** None.

**9. Public Comment:** At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda.

Susan Smith, of 237 Kingsport Rd, Sunset Ridge North said that her main concerns were the increase in traffic and cars speeding along Crossway Lane. She requested the Town Council to consider placing a four-way stop sign at the intersection of Crossway Lane and Kingsport. She said the traffic study that was completed in December 2006 indicated 6,700 cars travel on Crossway Lane. She said the sight triangle issue depends on the time of the year. When the trees are in bloom, it is difficult for a driver to see in both directions. She added that the intersection is a school bus stop. She said that opening additional roads into that area would help move the traffic.

Councilman VanFossen asked if the pool was open when the traffic study was completed.

She said the traffic study was completed in December of 2006 and the pool was closed at that time.

Greg Calleri of 804 Crossway Lane spoke of an additional traffic study that was conducted for four

days in December. His major concerns that there are children in the area that could get hurt. He also requested the Council to install a four-way stop sign at the intersection of Crossway Lane and Kingsport.

Trish Griffin of 233 Kingsport reiterated what Susan Smith had said earlier and encouraged the Town to review the disbursement of traffic with future developments, being that there is only two accesses into Sunset Right North.

**5. Wastewater Treatment Plant Projects Update** – Ms. Sudano explained that the Town is currently expanding the 1.5 million gallons per day wastewater treatment plant to a 6 million gallon per day capacity and in 2002, the Town entered into an inter-local agreement to study the regional wastewater alternatives to meet the long term wastewater needs. She said as a result of a State mandate, the Town eliminated its treated wastewater effluent discharge into Utley Creek, but continued as a partner in this project. She said the Town's participation in the regional project is limited (by the fact that it is most cost-effective) to those facilities necessary to convey treated effluent from the regional plant site to the Cape Fear River – an effluent pumping station and force main, plus all of the studies, permitting, and cost sharing of other ancillary facilities and lands necessary to design, build and construct those portions of the regional project. It is presently anticipated that the operation of the regional effluent pumping station and force main will begin around 2011. In order to meet that schedule, it is currently under design by the lead agency, Cary.

She said the Town is presently in the final design stages of the expansion to the Utley Wastewater Treatment Plant from 1.5 millions of gallons per day to 6 millions gallons per day. She said that the expansion is to go to bid this spring and constructed over the next 18 months.

Tommy Esqueda the consultant for the Western Wake Project reviewed with the Council Members the Environmental Impact Statement (EIS) process; the State Environmental Policy Act (SEPA) requirements; the issues that need to be addressed for the EIS; the public comment period; the process of preparing the responses to the EIS; NC DENR guidance for the EIS revisions; and the final stages for complete the EIS process.

Mayor Sears asked what where the questions Progress Energy have with the project. Mr. Esqueda said that there was a discussion with Progress Energy about the process of Progress Energy having access to the equipment installed within the river, they were directed to NC DENR for the guidance.

**Action:** None.

**6. Consent Agenda:** All items on the Consent Agenda were approved following a motion by Councilman Dickson, a second by Councilman Atwell and a unanimous vote. The following actions were affected:

6a. Budget Amendments Report – The Council received a report of FY 2006-07 budget amendments #46 through #53 approved by the town manager.

6b. Budget Amendment, \$400 – The Council adopted an amendment to the FY 2006-07 budget in the amount of \$400 to reimburse the town for insurance proceeds for towing expenses. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

6c. Budget Amendment, \$15,300 – The Council adopted an amendment to the FY 2006-07 budget in the amount of \$15,300 to accept donations to purchase two statues for the Cultural Center. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

6d. Budget Amendment, \$100 – The Council adopted an amendment to the FY 2006-07 budget in the amount of \$100 to accept a donation to the Fire Department in the memory of Carey Caines. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

6e. Budget Amendment, \$2,500 – The Council adopted an amendment to the FY 2006-07 budget in the amount of \$2,500 to allocate funds to the Police Department for uniforms. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

6f. Avent Ferry Road Contract Change Order – The Council approved a change order to the Avent Ferry Road widening contract to include the realignment of Piney Grove-Wilbon Road. *A copy of the change order is incorporated into these minutes as addendum pages.*

6g. Resolution 07-02 – The Council adopted Resolution 07-02 to change a street name from Modular Drive to Elm Stone Way. *A copy of Resolution 07-02 is incorporated into these minutes as an addendum page.*

6h. Budget Amendments – The Council adopted amendments to the FY 2006-07 budget to update the

Holly Springs Business Park development project budget. *Copies of the budget amendments are incorporated into these minutes as addendum pages.*

6i. NPDES SWMP Phase II Contract – The Council approved to enter into a professional services agreement with Carter & Burgess, Inc. in the amount of \$89,715.50 for development and implementation of the NPDES SWMP, Phase II and adopted an associated budget amendments. *Copies of the Carter & Burgess, Inc. contract and budget amendments are incorporated into these minutes as addendum pages.*

6j. Resolution 07-05, Economic Development Administration Grant – The Council adopted Resolution 07-05 adopting the Town of Holly Springs Economic Development Strategy and authorizing the filing of a \$1,000,000 grant application to the Economic Development Administration of the U.S. Department of Commerce. *A copy of Resolution 07-05 is incorporated into these minutes as addendum pages.*

6k. Forrest Springs Infrastructure Reimbursement Agreement – The Council approved to enter into an infrastructure reimbursement agreement with the developer of Forrest Springs. *A copy of the Forrest Springs infrastructure reimbursement agreement is incorporated into these minutes as addendum pages.*

6l. Village Centre Shoppes Detention Pond Easement – The Council authorized the town manager to execute detention pond easement to the developers of Village Centre Shoppes. *A copy of the draft Village Centre Shoppes detention pond easement is incorporated into these minutes as addendum pages.*

6m. Beal Tract Infrastructure Reimbursement Agreement – This item was removed from the Consent Agenda during agenda adjustment.

6n. Ordinance 07-01 – The Council adopted Ordinance 07-01 declaring a speed limit modification in two school zones located on Holly Springs Road and requesting a concurring ordinance by NC DOT. *A copy of Ordinance 07-01 is incorporated into these minutes as addendum pages.*

At this time, Councilman VanFossen asked to be excused from discussion and deliberation on item 6m, and the Council approved the motion to recuse Councilman VanFossen from the meeting.

**Motion By:** Atwell

**Second By:** Dickson

**Vote:** Unanimous

**6m. Beal Tract Infrastructure Reimbursement Agreement** – Mr. Schifano expanded that this request is to enter into an infrastructure reimbursement agreement with the Beal Tract developers for transportation improvements relating to the Earp Street extension.

**Action:** The Council approved a motion to approve the Beal Track infrastructure reimbursement agreement for transportation improvement relating to the Earp Street extension and authorize the town manager to execute the agreement.

**Motion By:** Atwell

**Second By:** Dickson

**Vote:** Unanimous

**Action:** The Council approved a motion to readmit Councilman VanFossen into the meeting.

**Motion By:** Atwell

**Second By:** Womble

**Vote:** Unanimously

**7. The Village Church Long-Term Lease Request** – Mr. Klaus explained that at the Jan. 2<sup>nd</sup> meeting the Town Council tabled the Village Church request for a long-term lease agreement with the Town for rental space at the Holly Springs Cultural Center to hold their Sunday morning services.

Mr. Schifano said with the Council's direction he contacted David Goodwin the director of General Services for Wake County. He said that Mr. Goodwin indicated that while the inter-local agreement states that the town will have operational control of the Cultural Center; such a long-term commitment to one specific group was contrary to the intentions of the lease and joint use agreement. He said that he feels that it is unlikely that the County would use resources to legally prohibit the town from entering into such an agreement, if the Town Council decided to accommodate the request.

Mr. Schifano said that Mr. Goodwin stated that the County's procedure for these types of activities

is typically not to allow advance booking and allow groups on a first-come-first-serve basis.

Councilman Atwell and Bob Klaus discussed the preliminary rates and history of the church's interest for the long term lease and the fee quoted to the church is the same as the Town's policy fee schedule.

There further discussions regarding scheduling conflicts with other productions of the theater and the intended use for the Cultural Center.

Councilman Womble asked the time of the church services on Sunday's and how long would it be before the church breaks ground for the new church and at the end of the one year lease would the church request for additional lease time.

Rev. Don Brown Pastor of The Village Church at Holly Springs – said that the time of the services is the same as the package deal and will start construction of the church at the completion of the master plan, schematics and campaigning for funds of the building. Mr. Brown acknowledged that the church would be interested leasing the cultural center for additional years after the lease agreement expires.

Councilman VanFossen said that leasing the facility for a year in advance would cause scheduling conflicts and did not agree with changing the town's policy.

Councilman DeBenedetto suggested to Mr. Brown using the rental funds for development or improvements to the church property, such as, modular units.

There were discussions among the Councilman Members, Mr. Brown and Ms. Clapp regarding the UDO requirements for modular units and the zoning of the church's property.

Councilman Atwell said that he was not in favor of the request and that it was not the town's vision for the facility to be used for this type of use.

Councilman Dickson said that he agreed with staff and that the first year is a learning process for the best way to schedule events.

**Action:** The Council made a motion to deny the Village Church request for long-term lease agreement with the Town of Holly Springs for rental space at the Holly Springs Cultural Center based on the current policy prohibits long-term lease agreements.

**Motion By:** Atwell

**Second By:** VanFossen

**Vote:** Unanimous

**8a. Crossway Lane four-Way Stop Intersection** – Ms. Stephenson explained that this request is from the residents who live along Crossway Lane, in the Sunset Ridge – North subdivision to install a four-way stop intersection in two locations -1) Crossway Lane/Cliff Creek and 2) Crossway Lane/Kingsport.

Ms. Stephenson explained a brief history of requests for various actions or suggestions along Crossway Lane, such as, speed enforcement, speed tables, additional stop signs, and even road closure. She said staff visited the site and took the following actions:

- adding three four-way stop locations – one for site distance restrictions and the other two at future significant road intersections (roads that will link either to Holly Springs Road or significant newly added development areas);
- public works trimming street trees for sight clearance; and
- speed and volume counts taken at Cliff Creek and Kingsport and Chrismill.

Ms. Stephenson said that after these improvements were made, requests are still being received by the Town for either speed humps or four-way stops, and in one case road closure.

She said after receiving the resident's feedback and evaluating the intersection of Crossway Lane, staff researched the Town policies and determined that these locations did not warrant the installation of a four-way stop sign.

Ms. Stephenson discussed with the Council that the Town's goals for markings and signage are to be consistent with the Town's policies and standards. She said after research staff has found the following negative consequences for installing unwarranted four-way stops:

1. Unwarranted four-way stop locations provide a false sense of security for pedestrians, because majority of vehicles may not come to a complete stop.
2. Unwarranted four-way stop locations create higher liability for the Town, because they are not consistent with MUTCD.
3. Unwarranted four-way stop locations have a negative impact to air quality and cause increased

fuel consumption.

4. New four-way stop locations experience an increase in the vehicular noise from stop and start, etc.
5. Mid-block speeding between new four-way stop locations occurs to "make up" for the lost time at the un-warranted stop sign.
6. It has been proven in several studies that when stop signs are installed that are unwarranted, and only installed to control driving speeds, approximately 18% of the public run them, 54% roll through them, and only 28% come to a complete stop.
7. Inconsistent with published standards and policies of other municipalities.

She said staff has observed the following related information to these requests:

1. Drivers can see at least 200 to 250 ft in both directions along Cliff Creek and have only traveled 500 to 600 feet from the previous 4 way stop. In such circumstances, staff research found that several studies show that vehicles will be less likely to come to a complete stop. Studies also show that when you have less than 800 feet between stop locations, you experience the "make up" phenomenon listed above.
2. In the area of Cliff Creek there is only one of the eight possible traffic movements at this intersection that seems to be a problem, and that is if you are traveling east on the downgrade.

Ms. Stephenson expanded the Town Policy Statement P-015, Multi-way Stop Sign and P-010, Traffic Calming Devices criteria and guidelines to the Town Council.

Ms. Stephenson said that the police department has pursued effective methods of apprehending motorist who are traveling at excessive speeds in the area of Crossway Lane. She said that the primary focus of the deployment strategy of the issuance of traffic citations through the use of:

- marked and unmarked mobile speed enforcement operations,
- unmanned and manned patrol vehicles, and
- static and moving radar.

Ms. Stephenson said that since the time the residents requested additional stop signs, staff had an independent firm complete a speed study at two of the three requested four way stop locations and the third location of Chrismill. She said the study provided both the volume and the speed of the motorist. She said as of December 14<sup>th</sup> through the 18<sup>th</sup> - Crossway at Cliff Creek had 1570 vehicles a day and Crossway at Kingsport had 2088 vehicles per day. Crossway Lane was designed and functions as a collector street that serves a vital interconnection from Main Street to Holly Springs Road. She said that as development occurs in the future there will be other outlets to distribute the traffic; however these connections are dependant on development.

Ms. Stephenson said that the results of the study did not warrant the installation of the four-way stop based on volumes.

At Crossway and Kingsport the average speed was 25 mph, and at Crossway and Cliff Creek the average speed was 19 mph.

Councilman Womble and DeBenedetto both agreed that there is a safety issue along Crossway Lane and something needs to be done to enforce the speed limit. They suggested installing additional four-way stop signs and remove the signs when future development occurs opening other outlets for the distribution of traffic.

In was the consensus of the board that installing four-way stop signs is not the best solution for calming devices and would be in favor of installing speed humps in appropriate locations along Crossway Lane.

The Council Members discussed various locations for installing the speed humps and amending the Town's policy.

Councilman Womble said that he would be in favor of installing one four way stop and speed humps along Crossway Lane.

Councilman Dickson commented on reversing the stop signs at the intersection of Crossway Lane and Kingsport and said that four-way stop signs are not the best solution for traffic calming devices.

Councilman Atwell suggested that staff research the State guidelines and other criteria for the best solution for the intersection of Crossway and Kingsport. He seems to believe a four-way stop sign should not be at that intersection and that he would like to see speed bumps or speed calming devise at the

bottom of the hill of Crossway Lane and Cliff Creek and with caution sign indicating of the bumps.

Ms. Stephenson said that staff recommends not to install four-way stop signs at Crossway Lane and Cliff Creek or Crossway Lane and Kingsport intersections, but would be interested in further investigating the use of traffic calming devices along Crossway Lane.

Councilman VanFossen made a comment that the Town has adopted standards and if those standards don't meet the needs or criteria of the situation, the standards need to be revised.

**Action:** The Council approved a motion to install a speed calming device at the bottom of the hill near the intersection of Crossway Lane and Cliffcreek.

**Motion By:** Atwell

The motion died for lack of a second.

**Action:** The Council approved a motion to install one four-way stop sign at the intersection of Crossway Lane and Cliffcreek and two traffic calming devices west and east of that intersection and install a second four-way stop sign at Crossway Lane and Kingsport and two traffic calming devices west and east of that intersection.

**Motion By:** Womble

**Second By:** DeBenedetto

Councilman Dickson said that motion is a little excessive and would be interested in revising the standards and finding a method that works.

There were further discussion regarding revising the Town's standards verses installing additional four-way stop signs and traffic calming devices at the requested intersections. Councilman DeBenedetto called the question.

**Vote:** The vote failed with a 2 to 3 vote being, Councilmen DeBenedetto and Womble in favor and Councilmen VanFossen, Atwell and Dickson against.

**Action:** The Council approved a motion to direct Town staff to review and install traffic calming devises along Crossway Lane at the discretion of Town staff.

**Motion By:** VanFossen

**Second By:** Atwell

Councilman DeBenedetto asked if there was a time line when the devices to be installed. Councilman VanFossen said that it would be at the staff's discretion and not come back to the Board unless the citizens are unhappy with the locations. He suggested this topic to be a winter retreat topic for reviewing and revising the Town's policies on four-way stop signs and traffic calming devices.

**Vote:** Unanimous

Councilman VanFossen requested the Chief of Police to patrol the area in the high traffic hours of the day and issue speeding tickets to any violators that violate the speed limits.

#### **8b. Holly Springs Development Procedures Manual Amendment to Section 11.1 Gateways** – Ms.

Clapp explained that in August 2002, the Town Council adopted Policy Statement P-013 NVD Design Guidelines for the intersection of Sunset Lake Road and Holly Springs Road, which was incorporated into the Development Procedures Manual (DPM) adopted on November 5, 2002. She explained the policy included specifications that as development occur at this intersection it would be required to dedicate right-of-way and pay for the construction of the proposed gateway features.

Ms. Clapp said that since that time, the Town Council determined the property developers at that intersection would not be required to pay for the construction of the features and that the Town would fund the construction at a later date. To reduce the cost of the features, the design was modified.

Ms. Clapp said that this request is for the Council to consider revising the gateway drawings and adopt a resolution amending the Development Procedures Manual and removing the requirement of the developers paying for the feature and to incorporate the new design.

Ms. Clapp reviewed the locations and the new feature designs to the Council Members.

There were discussions among the Council members of the size of the town seal that is located on the feature and that the feature appearance remains to look like an entrance sign into a subdivision.

**Action #1:** The Council approved a motion to void Town Council Policy Statement P-013 NVD Design Guidelines for the Intersection of Sunset Lake Road and Holly Springs Road.

**Motion By:** Womble  
**Second By:** DeBenedetto  
**Vote:** Unanimous

**Action #2:** The Council approved a motion to adopt Resolution 07-03 amending Section 11.1 of the Holly Springs Development Procedures Manual with the following changes to the Holly Springs Gateway Construction Drawings:

1. For corners "A" and "C"
  - a. Remove the 2 logo medallions on the outside short columns.  
(4 in total)
  - b. Remove the flag stone paving.
2. For corners "B" and "D"
  - a. Remove 2 logo medallions on the outside short columns.  
(4 in total)
3. For all corners
  - a. Remove the far outside "monument" columns (8 in total).

**Motion By:** Womble  
**Second By:** DeBenedetto

**Vote:** The vote carried with a vote of 3 to 2 vote being; Councilmen Dickson, Womble and DeBenedetto in favor and Councilmen VanFossen and Atwell against.

*A copy of Resolution 07-03 and DPM amendments are incorporated into these minutes as addendum pages.*

At this time, Councilman VanFossen asked to be excused from discussion and deliberation on item 8c, and the Council approved the motion to recuse Councilman VanFossen from the meeting.

**Motion By:** Dickson  
**Second By:** Atwell  
**Vote:** Unanimous

**8c. Earp Street Extension Condemnation Resolution** – Mr. Schifano said that in keeping with the town's Transportation Improvement Plan, Earp Street is proposed to be connected between its two current segments, one west of Bass Lake Road, which is the larger segment, and one east of Bass Lake Road, which is within the neighborhood of Spring Meadow. He said the Beal Tract developer has the approval for commercial use and will be constructing the road connection, however the adjacent 3 acre tract is owned by a separate landowner who has in the past been unwilling to agree to any public dedication for right of way.

Mr. Schifano said that staff recommends adopting a resolution authorizing to start the condemnation proceedings of 0.3 acres of land across the Ransdell Tract for construction of a road.

**Action:** The Council approved a motion to adopt Resolution 07-04 authorizing condemnation proceedings for the acquisition of right-of-way for Earp Street Extension.

**Motion By:** Womble  
**Second By:** Atwell  
**Vote:** Unanimous

*A copy of Resolution 07-04 is incorporated into these minutes as addendum pages.*

**Action:** The Council approved a motion to readmit Councilman VanFossen into the meeting.

**Motion By:** Atwell  
**Second By:** Dickson  
**Vote:** Unanimously

**8d. Bass Lake Parks Land Purchase Contract** – Mr. Schifano said that the Town has been negotiating with the Trust for Public Land of Wake County, and the Cornell Heirs for the purchase of additional property at Bass Lake. He said the Town has received approval of matching grant from the Wake County Open

Space Funds to allow the Town to purchase 8.97 acres south of Bass Lake. He said staff is requesting authorization to proceed with the land acquisition.

Mr. Schifano said that the contract is currently in negotiation, however the cost associated with the contract was discussed in closed session on January 2, 2007 and will be made public after execution of the contract.

**Action:** The Council approved a motion to authorize the town manager to enter into a land purchase contract with the Trust for Public Land and Cornell Heirs for the purchase of 8.97 acres of land adjacent to Bass Lake.

**Motion By:** VanFossen

**Second By:** Atwell

**Vote:** Unanimous

*A copy of the land sales contract is incorporated into these minutes as addendum pages.*

**8e. Decorative Street Signs and Post** – Mrs. Clapp said the town has received a request from the developer of the Hobby tract for permission to install decorative street signs and posts for the development.

Mrs. Clapp advised the Council that town policy P-011 states, “the Town will not approve the installation of specialty or decorative street name signs or posts nor specialty or decorative traffic control signs or posts which vary from the standard type sign materials required by and used by the Town of Holly Springs.”

Mr. Josh Stone of Withers & Ravenal, 111 MacKenan Drive, Cary – Mr. Stone, representing the developer, was yielded the floor by Mayor Sears. He said the developer intends to construct a high-standard development and believes the decorative street signs and posts would be appropriate. He asked the Council to reconsider its position for this development.

Council members were in consensus that the town should remain consistent with the Council's adopted policy P-011.

**Action:** The Council approved a motion to deny the request to allow the Hobby tract developer to use decorative street name and/or traffic control signs and posts within the development, pursuant to Town of Holly Springs Policy Statement P-011.

**Motion By:** Atwell

**Second By:** Dickson

**Vote:** Unanimous

**8f. Town's Long-Range Water Projections** – Ms. Sudano said as reported earlier in December, 2006 to the Town Council, Harnett County is in the beginning stages of a water treatment plant expansion, and has requested information from the Town on its long range water needs. She said a consultant has completed a long range water needs study for the Town, and has been updated to reflect the Novartis development, and the Twelve Oaks Golf Course projects and with the latest water usage numbers and account projections.

Ms. Sudano said that Harnett County is committed to provide additional water capacity in the amount of 1 mgd, which puts the total capacity presently available from Harnett County at 3.0 mgd.

**Action:** The Council directed staff to continue forward with the project.

**10. Other Business:** Councilman Vanfossen asked about the status of the crosswalk on Bass Lake Road across from the Bass Lake Retreat Center. Ms. Sudano and Mr. Schifano explained to the Council that a letter and the adopted resolution reducing the speed limit along Bass Lake will be sent to NCDOT and at that time the Town will install the cross walk.

Councilman Dickson invited the Council Members to attend the South Wake Landfill Advisory meeting at the Cultural Center on Wednesday, January 17, 2007, at 7:00 p.m.

Mayor Sears said a copy of the letter that was sent to Wake County Commissioners requesting host fees was included in the Councilmen's folders.

**11. Manager's Report:** Mr. Dean invited the Council Members to the Chamber of Commerce Banquet to be held at the Cultural Center on January 26, 2007. He also asked the Council for those who would like

to attend the National League of Cities 2007 Annual Congressional City Conference that is scheduled for March 10 – 14<sup>th</sup>, held in Washington, DC to inform the Town Clerk.

**12. Closed Session:** None.

**13. Adjournment:** There being no further business for the evening, the January 16, 2007, meeting of the Holly Springs Town Council was adjourned following a motion by Councilman Atwell, a second by Councilman Vinnie and a unanimous vote.

Respectfully Submitted on Tuesday, Feb. 6, 2007.

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Linda R. Harper, CMC, Deputy Town Clerk

**Addendum pages as referenced in these minutes follow and are a part of the official record.**