



MINUTES

The Holly Springs Town Council met in regular session on Tuesday, Feb. 2, 2010, in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and four council members were present as the meeting opened.

Council Members Present: Councilmen Jimmy Cobb, Parrish Womble, Chet VanFossen and Tim Sack and Councilwoman Linda Hunt Williams and Mayor Sears.

Council Members Absent: None.

Staff Members Present: Carl Dean, town manager; Chuck Simmons, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk (recording the minutes); Drew Holland, finance director; Len Bradley, director of parks and recreation; Gina Clapp, director of planning and zoning; Laura Powell, Planner 1; Josh Olmeda, IT technician; Mark Andrews, public information officer; Stephanie Sudano, director of engineering; Elizabeth Goodson, development review engineer; and Kendra Parrish, senior engineer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Rev. Lewis Gentry.

4. Agenda Adjustment: The Feb. 2, 2010 meeting agenda was adopted with changes, if any, as listed below.

Motion By: Sack

Second By: Womble

Vote: Unanimous

Items added to Agenda: None.

Items removed from Consent Agenda for discussion: None.

Items removed from the agenda: None.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded: None.

6a. Public Hearing: Ordinance 09-23, UDO 09-UDO-15 – Ms. L. Powell explained that in recent years, with three car garages becoming more commonplace, and residents' requesting side parking pads, the Town's maximum 20-foot driveway width requirement has become a hindrance to both homeowners and the builder community. Staff feels the proposed revision would eliminate potential problems in the field.

Since the Planning Board meeting, staff has had internal discussions and has revised the proposed language slightly. Staff feels the proposed language would allow for consistency with all Town standards. In summary, the change would provide that the driveway could be 10 foot wider than a garage.

Councilman VanFossen said it may need to be tweaked as the change is put into

practice because he could see instances of very wide garages, plus 10 feet, but that taper down to only 16 feet wide at the street.

With that explanation completed, Mayor Sears opened the public hearing to accept input. The following comments were recorded: None. There being no comments, the public hearing was closed.

Action #1: The Council approved a motion to accept the following statement as true: *"The requested UDO Text Amendment is consistent with the Vision Holly Springs Comprehensive Plan as the proposed amendments will maintain and add to the appearance of the Town's neighborhoods as well as enhance its attractiveness as a place to live and will assist Staff in implementing the plan as stated in the Executive Summary to 'make administrative decisions (and) enforce development-related codes."*

Motion By: Sack

Second By: Womble

Vote: Unanimous

Action: The Council approved a motion to adopt Ordinance #09-23 to approve and enact Unified Development Ordinance Text Amendment #09-UDO-15 to modify the text of UDO Sections 2.01 through 2.05 regarding driveway widths.

Motion By: Sack

Second By: Womble

Vote: Unanimous

A copy of *Ordinance 09-23* is incorporated into these minutes as addendum pages.

7a. Boy Scouts of America – Mayor Sears said that Feb. 8, 2010 will mark the 100th anniversary of the Boy Scouts of America. Mayor Sears presented to local scouts with a proclamation commemorating this milestone anniversary.

Mayor Sears said the Boy Scouts of America (BSA) was founded by Chicago publisher William Boyce on Feb. 8, 1910. At that time in the US, there were several other loosely structured outdoor-oriented youth organizations, some using the name "Boy Scout" and some using other names, and there were already a number of troops in existence using some variation of the British Scout program. Boyce's key contribution was to organize the BSA as a business. He incorporated the organization (in Washington, DC, rather than Chicago), recruited key youth professionals (in particular from the YMCA) to design and operate the program, and he provided key funding for the infant organization.

Action: None.

8a. 2010 Census Report – Ms. Clapp explained that the United States Census 2010 is approaching. Forms will be mailed in mid-March to every household in the United States and are due back by April 1, 2010 (Census Day.) Participation in the US Census is required by law. This year, the Census is much different than before. Every household is getting a "short form" with only 10 questions that should take no more than 10 minutes to complete.

She said that this 10 minutes will have 10 years of impact on the Town. The Town already has provided its strong support of the upcoming Census by adopting Town Council Resolution 09-13 on May 5, 2009. By adopting this resolution, the Town Council agreed to have Holly Springs join Wake County Complete Count Committee and designated April 1, 2010 as "Census Day" in the Town of Holly Springs.

Ms. Clapp said that she is a member of the Wake County Complete Count Committee's Government Sub-Committee. As a member of this group, she is working with all other Wake communities in encouraging everyone in Wake County to participate in the census.

She said in the 2000 Census, only 65% of Holly Springs households mailed back their forms by the April 1 deadline and had a final response rate of 74% and Wake County had a 71% overall response rate. This year, Wake County's goal is 80%.

Ms. Clapp said a complete and accurate count of Holly Springs' residents is very important. In our current fiscal year budget, over 15% of the anticipated revenues are from population-based tax distributions from the state and county. The only greater source of revenue for the Town is property tax.

She said for that reason, the Town needs to ensure that we have every resident in Town counted to get the Town's fair share of these distributions for the next 10 years.

Christine Mackey, a partnership specialist with the U.S. Census Bureau Charlotte Region, made a presentation, emphasizing the importance of the upcoming Census.

Action: None.

9. Consent Agenda: The Council approved a motion to approve all remaining items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

9a. Minutes – The Council approved minutes of the Council's regular meeting held on Jan. 19, 2010.

9b. Resolution 10-04 – The Council adopted Resolution 10-04 directing the town clerk to investigate the sufficiency of annexation petition A10-01 and setting a public hearing on the question of annexation for Tuesday, Feb. 16, 2010. *A copy of Resolution 10-04 is incorporated into these minutes as an addendum page.*

9c. Main Street South Sidewalk Report – The Council received a report on the Main Street South sidewalk project.

9d. Budget Amendment, \$720 – The Council adopted an amendment to the FY 2009-10 budget in the amount of \$720 to accept insurance proceeds for repair of a police vehicle. *A copy of the budget amendment is incorporated into these minutes as an addendum page.*

9e. Resolution 10-05 – The Council adopted Resolution 10-05 in support of modifications to the transportation equity formula. *A copy of Resolution 10-05 is incorporated into these minutes as an addendum page.*

10a. Reclaimed Water System Administrative Procedures and Fee Schedule – Ms. Parrish said the Town is submitting a permit application to the North Carolina Department of Environment and Natural Resources for the delegation of authority to the Town of Holly Springs to administer certain components of the Town's new reclaimed water distribution system.

She said in the absence of the delegation of authority, the State must issue all reclaimed permits, even to individual homeowners.

She said to apply for delegation of this authority, the Town had to create all components for a new program for submission to and approval of the State. The Town's Reclaimed Ordinance and Policy already were both approved at the Nov 17 Town Council meeting.

Ms. Parrish said the Engineering Department has worked closely with the Public Utilities Department, the Finance Department and the Code Enforcement Department to draft all processes, procedures and supporting documents. They have been dove-tailed as much as possible into the existing permit and inspections processes already in place for potable irrigation, wherever possible.

She said following is a summary of the delegated authority that the Town is seeking with submittal of this packet to the State:

- Review and approve reclaimed irrigation permits locally for the following users:
 - Single-family residential land owners
 - Non-single-family property owners with less than or equal to 5 acres
- Train irrigation designers, irrigation contractors and property owners.
- Train and certify bulk reclaimed users and their vehicles to secure reclaimed water from bulk loading station

Ms. Parrish also updated the Council on the status of putting the Town's Reclaimed

Water System into service.

She said the Town's schedule to put the system into service has been delayed, and it is now estimated that it will be put into service this coming spring. Start-up of the system is based upon usage, and the Town does not have enough users to put the system into service at this time.

The lack of use would cause quality problems and require the wasting of much of what is in the system, Ms. Parrish said. She added that the 12 Oaks golf course is the largest permit and one that is needed for putting this system into service. In addition, Novartis and the Green Oaks Parkway systems are in the process of being permitted, and finally more homes in the 12 Oaks development look to be coming online soon.

The developers/users mentioned above have indicated that they would be getting permits from the State for their uses by this spring.

Ms. Parrish then asked the Council to adopt a fee schedule, as amended from the version enclosed in agenda packets, for the reclaimed water distribution system which requires specific approval.

Action: The Council approved a motion to adopt a fee schedule, as amended, for the Town of Holly Springs Reclaimed Water Distribution System.

Motion By: Womble

Second By: Cobb

Vote: Unanimous.

A copy of the fee schedule is incorporated into these minutes as addendum pages.

11. Other Business: Councilman Womble asked Mr. Dean about some trees between Earp Street and Holly Springs Road with limbs in the right of way that need to be pruned.

12. Manager's Report: Mr. Dean reminded the Council Members about the Council's upcoming 2010 Retreat, which is scheduled for March 5-7, 2010 at The Carolina Inn in Pinehurst.

Mr. Dean asked the Council to set a special meeting for the purpose of discussing a new Emergency Medical Services contract with Wake County officials.

Action: The Council adopted a motion to set a special meeting for 6 p.m. Tuesday, Feb. 16, 2010 in the Council Chambers for the purpose of discussing a new Emergency Medical Services contract with Wake County officials.

Motion By: Sack

Second By: Womble

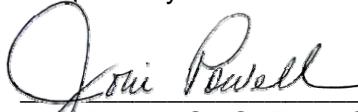
Vote: Unanimous

Ms. J. Powell explained that HSTV-11 programming was being made available to subscribers of Deacon Cable Company as of this month.

13. Closed Session: None.

14. Adjournment: There being no further business for the evening, the Feb. 2, 2010 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote.

Respectfully Submitted on Tuesday, Feb. 16, 2010,



Joni Powell, CMC, Town Clerk

Addendum pages as referenced in these minutes follow and are a part of the official record.

