



Holly Springs Town Council  
Regular Meeting

**Feb. 4, 2014**

**MINUTES**

The Holly Springs Town Council met in regular session on Tuesday, February 4, 2014 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and four council members were present as the meeting opened.

**Council Members Present:** Mayor Sears and Councilmen James Cobb, Hank Dickson and Tim Sack and Councilwoman Linda Hunt-Williams.

**Council Members Absent:** Councilwoman Cheri Lee.

**Staff Members Present:** Chuck Simmons, town manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Jeff Wilson, information technology director; Larry Dovoric, safety officer; Ricky Blackmon, code enforcement director; Len Bradley, parks and recreation director; Adam Huffman, assistant parks and recreation director; Luncie McNeil, public works director; Leroy Smith, fire chief; Stephanie Sudano, engineering director; Kendra Parrish, senior engineer; Aaron Levitt, town project engineer; Mary Hogan, finance director; Gina Clapp, planning and zoning director; Daniel Weeks, senior project manager; Irena Krstanovic, economic development coordinator; Tamara Ward, communications specialist; and Mark Andrews, public information officer.

**2 and 3.** The Pledge of Allegiance was recited, and the meeting opened with an invocation by Pastor Doug Parlin of South Wake Baptist Church.

**4. Agenda Adjustment:** The Feb. 4, 2014 meeting agenda was adopted with changes, if any, as listed below.

**Motion by:** Sack

**Second by:** Cobb

**Vote:** Unanimous

**Items added to Consent Agenda:** None.

**Items added to Agenda:** None.

**Items removed from Consent Agenda:** None.

**Other changes:** Approve Consent Agenda with a correction to the Dec. 17 minutes.

**5. Public Comment:** At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded: None.

**6a. Code Enforcement - Nuisance and Minimum Housing Report** – Mr. Dovoric, the Town's safety officer, provided a report on the Code Enforcement Department's work to enforce nuisance ordinances and administer minimum housing regulations and the Town's programs on dilapidated houses.

**Action:** None.

**6b. Holly Springs Chamber of Commerce** – Holly Springs Chamber of Commerce Director LeeAnn Plumer reported on the Chamber's 2014 Business Plan. Also addressing the Council was Scott Booth, this year's Chamber president.

Mr. Booth noted that the Chamber will host a lunch for Town officials and employees in November 2014.

**Action:** None.

**7. Consent Agenda:** The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

**7a. Minutes** – The Council approved minutes of the Council's regular meetings held Dec. 17, 2013 and Jan. 7 and 21, 2014 with a correction to the Dec. 17 minutes.

**7b. Resolution 14-02** - The Council adopted Resolution 14-02 directing the town clerk to investigate the sufficiency of annexation petition A14-01 and setting a public hearing. *A copy Resolution 14-02 is attached to these minutes.*

**7c. Resolution 14-03** – The Council adopted Resolution 14-03 directing the town clerk to investigate the sufficiency of annexation petition A14-02 and setting a public hearing. *A copy Resolution 14-03 is attached to these minutes.*

**8a. Middle Creek Force Main Upgrade Route** – Mr. Levitt said the Town is undertaking a project to upgrade the capacity of two wastewater pumping stations to be able to handle continued development in the respective drainage basins. One of these stations is the Middle Creek pump station.

He said continued residential development in the Middle Creek drainage basin has increased peak flow rates into this pump station nearing its rated peak flow capacity. The Middle Creek pump station pumps to the Sunset Ridge pump station. A new and larger diameter force main is proposed from the Middle Creek pump station that would discharge into the Sunset Ridge pump station. The larger diameter force main would significantly increase/upgrade the pumping capacity of the Middle Creek pump station to handle continued new development.

As part of the Diehl and Phillips design contract for this project, a route evaluation study was completed comparing five different possible routes for the force main from the Middle Creek pump station to the Sunset Ridge pump station, Mr. Levitt said. Factors such as costs, environmental considerations, impacts to properties, trees, utility conflicts and pavement repair quantities as well as other factors were evaluated. Diehl and Phillips recommend Route 1, which runs up Sunset Lake Road and down Kenmont Drive.

After careful consideration and numerous field visits, Town staff strongly agrees with the recommendation to move forward with Route 1, Mr. Levitt said.

He added that homeowners in the Sunset Ridge and Sunset Lake neighborhoods were invited to a public information meeting on Jan 21. More than 20 people attended the event to ask questions, get more information and provide written comments on this project, which is scheduled to go to construction in late 2014/early 2015. Town staff also compiled a list of frequently asked questions and answers to be posted on the project Web site.

The next step in the project process, Mr. Levitt said, would be to begin detailed design of the new 12-inch force main along Route 1.

**Action:** The Council approved a motion to endorse Route 1 as described for the new Middle Creek force main.

**Motion by:** Sack

**Second by:** Williams

**Vote:** Unanimous.

**9. Other Business:** Mayor Sears expressed his appreciation to the Town of Holly Springs Public Works Department for their work to clear roadways during the recent snow event. He also announced that Rex Hospital has cleared a hurdle in the process and will be able to proceed with

plans to build a 50-bed hospital in Holly Springs.

Councilwoman Williams asked the public works department to check on northern Sunset Lake Road for litter and a pothole.

Councilman Dickson reported that he was pleased by information contained in a 2014 business plan published by the Chamber of Commerce. He said it addresses several concerns he has had in the past, and he is optimistic.

**10. Manager's Report:** Mr. Simmons reported on a number of key dates and programs.

**11. Closed Session:** None.

**12. Adjournment:** There being no further business for the evening, the Feb. 4, 2014 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote.

Respectfully Submitted on Tuesday, Feb. 18, 2014.

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Joni Powell \_\_\_\_\_  
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... these minutes follow and are a part of the official record.