



**Sept. 15, 2015**

## **MINUTES**

The Holly Springs Town Council met in regular session on Tuesday, Sept. 15, 2015 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

**Council Members Present:** Mayor Sears, Councilmen Tim Sack, James Cobb, Hank Dickson and Councilwoman Linda Hunt-Williams and Cheri Lee.

**Council Members Absent:** None.

**Staff Members Present:** Charles Simmons, town manager; Daniel Weeks, senior project manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Gina Clapp, planning director; Jenny Mizelle, economic developer director; Irena Krstanovic, economic development project manager; Jeff Wilson, information technology director; Adam Huffman, assistant parks and recreation director; Len Bradley, parks and recreation director; Mary Hogan, finance director; Leroy Smith, fire chief; John Herring, police chief; Tamara Ward, communications specialist and Mark Andrews, public information officer.

**2 and 3.** The Pledge of Allegiance was recited, and the meeting opened with an invocation by Robert King, a member Douglas Chapel AMEZ Church.

**4. Agenda Adjustment:** The Sept. 15, 2015 meeting agenda was adopted with changes, if any, as listed below.

**Motion by:** Sack

**Second by:** Cobb

**Vote:** Unanimous

**Items removed from Consent Agenda:** None.

**Items added to Consent Agenda:** None.

**Items removed from Agenda:** None.

**Items added to Agenda:** None.

**Other changes:** None.

**5. Public Comment:** At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded: None.

**6a. Economic Development Update** - Ms. Krstanovic addressed the Council to report on new business developments, including the Town's newest corporate citizen, RoviSys. She introduced John Roberts, president of RoviSys, who told the Council about his company and its efforts to find a home in Holly Springs. Based in Ohio, RoviSys has 525 employees in offices throughout the U.S. and the world. This year, RoviSys will relocate its North Carolina offices to Holly Springs with an employee base of nearly 200.

Ms. Krstanovic then updated the Council on retention and expansion initiatives of her department. She shared numbers with Council regarding job growth, reporting that Holly Springs ranks No. 1 in Wake County for job growth.

Ms. Mizelle then reported on the department's recruitment efforts. She explained that she and Ms. Krstanovic are proactive in reaching out to site selection teams and in going to extra effort to respond to development information requests. She described the available business properties, particularly those in Holly Springs Business Park; Green Oaks Tech Center; West Holly Springs Business Park; and the Friendship site.

Ms. Mizelle also reported to the Town Council that she has issued a request for proposals for companies interested in partnering with the Town to manage a co-working space in the vacated Holly Springs Police Department on Ballentine Street. She said proposals would be received later in the month and she would bring results to the Town Council for consideration.

Action: None.

**7. Consent Agenda:** The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

7a. Minutes – The Council approved minutes of Town Council meeting held Aug. 18, 2015.

7b. Handicap Ramp Community Service Project – The Council approved to waive fees for a handicap ramp being done as a community service project.

7c. Easton Acres Pump Station – The Council approved \$52,000 for rehabilitation of the Easton Acres pump station.

7d. SouthData Contract – The Council approved to enter into a contract with SouthData for utility bill and newsletter printing and mailing services.

**8. Other Business:** None resulting in Council action.

**9. Manager's Report:** None resulting in Council action.

**10. Closed Session:** The Council approved a motion to enter into Closed Session, pursuant to North Carolina General Statute 143-318.11(a)(3) to discuss with the Town Attorney settlement limits in a condemnation of property matter in the Main Street Extension project.

***General Account – Closed Session Oct. 6, 2015***

In Closed Session, the Town Council discussed general terms of settlement and gave direction to the town attorney.

The Council approved a motion to reenter open session.

-- ***End of General Account***

**11. Adjournment:** There being no further business for the evening, the Oct. 6, 2015 meeting of the Holly Springs Town Council was adjourned.

I ay, Oct. 20, 2015.

 \_\_\_\_\_

These minutes follow and are a part of the official record.

