



Nov. 3, 2015

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, Nov. 3, 2015 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Mayor Sears, Councilmen James Cobb, Tim Sack and Hank Dickson and Councilwomen Linda Hunt-Williams and Cheri Lee.

Council Members Absent: None.

Staff Members Present: Charles Simmons, town manager; Daniel Weeks, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Ricky Blackmon, code enforcement director; Daniel Pope of the code enforcement department; Jeff Wilson, information technology director; Adam Huffman, assistant parks and recreation director; Mary Hogan, finance director; Gina Clapp, planning and zoning director; Leroy Smith, fire chief; Kendra Parrish, director of engineering; Tamara Ward, communications specialist and Mark Andrews, public information officer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Rev. Brent Rector of the Woodhaven Church.

4. Agenda Adjustment: The Nov. 3, 2015 meeting agenda was adopted with changes, if any, as listed below.

Motion by: Sack

Second by: Cobb

Vote: Unanimous

Items added to Consent Agenda: None.

Items added to Agenda: None.

Items removed from New Business: None.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded: None.

6a. Holly Springs School Of Dance Students – Mayor Sears recognized the Holly Springs School of Dance and director Marilyn Chappell for their upcoming fifth appearance in the Macy's Thanksgiving Day Parade in New York City. Ms. Chappell said her school's first appearance in the iconic parade was in 2002, and she has a group who goes every three years.

Spirit of America is an organization, she explained, that gathers dancers from throughout the country to come together and perform in the parade. Macy's chooses the music and costume and sends out the choreography for Spirit of America to create.

The dance students have been preparing their whole dance lives for this opportunity, Ms. Chappell says. She adds that this year's group started fundraising for the trip last January and began rehearsals this week. She said she has 41 dancers going this year, and Holly Springs School of Dance will be the only studio from North Carolina attending.

Ms. Chappell said she and her students are grateful to the community for the tremendous amount of support citizens have shown throughout this process. It is a dream come true for so many children and their families and this once in a lifetime trip is something that they will never forget, she added. Those going on the trip look forward to spending a week in New York while they rehearse and will supplement the work with trips to a Broadway show, to see the Rockettes perform, do some sightseeing and shopping and generally take in all that the city has to offer.

The entourage will leave for New York Saturday Nov. 21 and will return home the day after Thanksgiving.

Mayor Sears presented each dancer with a Town of Holly Springs tote bag for shopping and an apple green baseball cap so as to not get lost.

Action: None.

6b. World Pancreatic Cancer Awareness Day – Mayor Sears advised residents that Nov. 13 is World Pancreatic Cancer Awareness Day, and he has issued a proclamation to this effect locally. Janette Wilson of Holly Springs, who has lost three family members to pancreatic cancer, accepted the proclamation to raise awareness of this devastating disease and encourage those who are developing treatments and early detection tools.

Pancreatic cancer is the fourth leading cause of cancer deaths in the United States. An estimated 48,960 people will be diagnosed this year in the U.S. and about 93% will die from it within five years. When the symptoms present themselves, it's usually too late for a positive diagnosis. There is no cure, and there has been no significant improvement in survival rates during the last several years.

Even so, pancreatic cancer does have its survivors. Mayor Sears would like to increase awareness of this illness and also celebrate with those who have survived this most deadly disease

Action: None.

7a. Crosswalk Safety – Ms. Karen Brown, a resident of Holly Springs, addressed the Council on the topic of crosswalk and pedestrian safety. She related to Council about how she and her son were hit by a car while in a crosswalk in Maryland. She said she realizes that the crosswalk beacon on Grigsby Avenue cost \$11,000, and she would like to see at least three other beacons near local schools. Ms. Brown has background and helpful information to share in hopes that the Town of Holly Springs can increase its inventory of crosswalk beacons and signage that prompt motorists to yield to pedestrians.

Ms. Brown will meet with Ms. Parrish to find out more about what is being done and what could be done to provide those beacons and improved striping and signage.

Ms. Parrish noted that she has a request pending for next year's town budget cycle for three crosswalk beacons that would cover all the schools.

8. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

8a. Minutes – The Council approved minutes of the Town Council's meeting held Oct. 20, 2015.

8b. Yadkin Bank Purchasing Card Service Agreement – The Council approved entering into an agreement with Yadkin Bank setting out purchasing card services and rebate terms.

8c. Ting Fiber Lease Rates / License Terms - The Council approved license terms and fiber lease rates as previously approved with Ting Internet.

8d. Town Facilities Closings – The Council approved to close non-essential Town facilities from 11:30 a.m. to 1 p.m. Wednesday, Dec. 9, 2015 for an employee holiday lunch.

8e. Budget Amendment Report – The Council received a monthly report of amendments to the FY 2015-16 budget approved by the town manager. *A copy of the budget amendment report is attached to these minutes.*

8f. 2015 Street Improvement Project - The Council approved a contract change order in the 2015 Street Improvement Project in the amount of \$15,631.36.

8g. Ordinance 15-09, Minimum Housing Code – The Council adopted Ordinance 15-09 addressing violations of the minimum housing code. *A copy of ordinance 15-09 is attached to these minutes.*

8h. Utley Creek Water Reclamation Facility Contract Amendment – The Council approved an amendment to a contract with Davis, Martin and Powell in the amount of \$18,100 for design upgrades to Utley Creek Water Reclamation Facility.

9a. Avent Ferry Road Traffic Light – Ms. Parrish said with the incorporation of synchronized streets, we have the opportunity to add emergency vehicle preemption to the existing signal on Avent Ferry Road to facilitate movement of emergency vehicles. Kimley Horne would provide signal designs and electrical details in conformance to NCDOT standards in this contract. Ms. Parrish said this would allow emergency vehicles to have devices that personnel can use to change traffic signals to allow safe passage of the emergency vehicles.

Action: The Council approved a motion to approve a contract with Kimley-Horne in the amount of \$21,000 for emergency vehicle preemption design of Avent Ferry Road traffic signal.

Motion by: Sack

Second by: Cobb

Vote: Unanimous.

10. Other Business: None requiring or resulting in Council action.

11. Manager's Report: None requiring or resulting in Council action.

12. Closed Session: None.

13. Adjournment: There being no further business for the evening, the Nov. 03, 2015 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, Nov. 17, 2015.



These minutes follow and are a part of the official record.

