



April 19, 2016

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, April 19, 2016 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Mayor Sears, Councilmen James Cobb, Tom O'Brien and Hank Dickson and Councilwomen Linda Hunt-Williams and Cheri Lee.

Council Members Absent: None.

Staff Members Present: Charles Simmons, town manager; Daniel Weeks, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Len Bradley, parks and recreation director; Adam Huffman, assistant parks and recreation director; Gina Clapp, planning and zoning director; John Herring, police chief; Aaron Levitt, senior engineer; and Mark Andrews, public information officer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by ////, of the Holly Springs Methodist Church.

4. Agenda Adjustment: The April 19, 2016 meeting agenda was adopted with changes, if any, as listed below.

Changes: None.

Motion by: Cobb

Second by: Dickson

Vote: Unanimous

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded:

Beth Martinez, 113 Holly Park Drive – Ms. Martinez addressed the Council with a presentation about an idea she has that a flea market be established to enhance the success of the Holly Springs Farmers Market.

Mark Campbell, Holly Springs Run Club – Mr. Campbell addressed the Council as a resident and runner in Holly Springs. He said, first, he and other runners think Holly Springs is a great place to run and he expressed appreciation for the greenways and parks that offer such good running facilities.

Mr. Campbell said the proposed policy addressing 5k road races was drafted with no input from local runners or those who plan run events. He said everyone agrees that some rules should be in place, but the local run community would like to be part of the process.

He said the new proposed policy has a confusing 60-day window and other provisions that would not work well in the logistics of planning a road race. After pointing out some areas he felt the draft needed amending, Mr. Campbell said his main concern is that the run club and local run organizers would like to have a seat at the table for the writing of a road race policy.

6a. South Wake Landfill Report – Mr. John Roberson of Wake County gave a presentation on operations at the South Wake Landfill.

Action: None.

6b. Holly Springs Farmers Market – Ms. Clapp said this year, Holly Springs Farmers Market will be celebrating 10 Years. Ms. Clapp provided an update on the Farmers Market Season 10 with an invitation to everyone to the Season Opening Saturday, May 7 from 8:30 a.m. to 12:30 p.m. Mayor Sears will cut the ribbon at 8:30 a.m. to start the new season. The Farmers Market will be open each Saturday from 8:30 a.m. to 12:30 p.m. May 7 through Oct. 15 in the E. Center Street public parking lot.

Action: None.

7a. Continue Public Hearing: Annexation Ordinance A15-05 – Ms. Clapp said that a public hearing was advertised and held on Dec. 15, 2015 for a voluntary annexation request for approximately 47.5 +/- acres located along Grigsby Avenue. The property owner is Betty S. Waller, Trustee Howard Odell Strother Trust. The owner's representative requested to delay the annexation of the property to have it be considered along with the subdivision plans; however, the subdivision plan review process has extended longer than anticipated.

On March 15, 2016, staff requested to open and table the public hearing to April 19, 2016; however, the subdivision plans still are not ready to move forward. It is anticipated that the subdivision plans will be presented to the Town Council on May 17.

For this reason, it is requested to once again open and continue the public hearing on this matter.

With that explanation completed, Mayor Sears opened the floor for public input. The following input was recorded: None.

There being no input, the public hearing was continued.

Action: The Council approved a motion to open and continue the public hearing and defer action on Annexation Ordinance A15-05 to resume on May 17, 2016.

Motion by: Dickson

Second by: Cobb

Vote: Unanimous

8. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Cobb, a second by Councilman Dickson and a unanimous vote. The following actions were affected:

8a. Minutes – The Council approved the minutes of the Council's regular meetings March 15, and April 5, 2016.

8b. Budget Amendment Report – The Council received a monthly report of budget amendments approved by the town manager. *A copy of the budget amendment report is attached to these minutes.*

8c. Budget Amendment \$53,000 - The Council adopted amendment to the FY 2015-16 budget in the amount of \$53,000 to cover additional costs of water meter registers.

8d. Budget Amendment \$25,000 - The Council adopted an amendment to the FY 2015-16 budget in the amount of \$25,000 to cover costs of furniture for the Holleman Room and conference rooms.

8e. Budget Amendment – The Council adopted amendment to the FY 2015-16 budget to increase revenues realized at the Cultural Center.

8f. North Main Athletic Complex Contract Change Orders – The Council Authorize construction contract change orders with T. A. Loving for work in the North Main Athletic Complex project.

9a. 5-K Road Race Policy – Chief Herring said a rough draft of the 5K road race policy was presented at the Council's retreat. After much discussion, Council requested several changes to the

draft. Council also requested that a final draft that included these changes, be presented at a regular meeting. Most notably are changes that make a clear distinction between running events that are held at Sugg Farm versus road races/walks held on public streets. Also at the request of Council, changes have been made to the policy to allow for the sale of alcohol at these events, under certain circumstances.

Chief Herring said he and his staff are open to suggestions. The intent was to develop something to have rules in place. Chief added that he felt with his own personal experience as a runner and planner of running events, together with that of Capt. Mike Patterson, that there was input into the policy that would represent the concerns of runners and event organizers.

He added he had no problem changing the 60-day window to 120 or even 180 days as was suggested.

The mayor pointed out that policies can be amended as the needs of the community dictate.

Some on the Council expressed a desire that edits be made and then a final draft policy be brought back for action.

Action: The Council approved a motion to defer action on a draft 5K road race policy and application until the May 3 meeting.

Motion by: Williams

Second by: O'Brien

Vote: Unanimous

10. Other Business: None that resulted in Council action.

11. Manager's Report: None that resulted in Council action.

12. Closed Session: None.

13. Adjournment: There being no further business for the evening, the April 19, 2016 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, May 3, 2016.



These minutes follow and are a part of the official record.

