



Feb. 6, 2018

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, Feb. 6, 2018 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and five council members were present as the meeting opened.

Council Members Present: Mayor Sears, Councilmen Tom O'Brien and Peter Villadsen and Councilwomen Christine Kelly and Cheri Lee.

Council Members Absent: Councilman Dan Berry

Staff Members Present: Charles Simmons, town manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Paul Allen, Adam Huffman, assistant parks and recreation director; Gina Clapp, director of planning and zoning; Kendra Parrish, director of engineering; Aaron Levitt, senior engineer; Mary Hogan, finance director; Leroy Smith, fire chief; Billy Whitehead, information technology technician; Irena Krstanovic, economic development director; John Herring, police chief; Tamara Ward, communications specialist, and Mark Andrews, public information officer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Rev. Jonathan Sherrod, pastor of the Kirk of Holly Springs Presbyterian Church.

4. Agenda Adjustment: The Feb. 6, 2018 meeting agenda was adopted with changes, if any, as listed below.

Motion by: O'Brien

Second by: Villadsen

Vote: Unanimous

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded:

Derrick Grimes, 6400 Johnson Pond Road, Fuquay Varina, a representative of American Legion Post 116 reviewed with the Council members the annual report of his organization supporting veterans. He said he hoped the American Legion would be more active in Holly Springs because many of their members live here.

Pontus Karnsund, 404 Texanna Way, said his concern was a damaged street tree in front of his house. He said while the Town was doing repairs to sidewalk in front of his property a street tree root was damaged and since has died. He requested the town to remove the damaged tree at Town expense. Mayor Sears directed staff to research the issue further.

Hilda Liegl, 500 Indian Hill Road, requested the Town to consider more green structures, using environmentally-friendly materials in constructing new buildings in town.

6a. Oaths of Office to Board Members - Ms. Powell said in January, the Town Council appointed residents to fill the remainder of terms on the Board of Adjustment and Planning Board.

Ms. Powell administered the oath of office to Timothy Forest to serve as Board of Adjustment member with a term ending Feb. 28, 2019 and to Van Crandall, serving as a Planning Board member with a term ending Feb. 29, 2020.

Action: None.

7a. Report from Wake Futbol Club – Mr. David Allred represents Wake Futbol Club, a major leasor at Ting Park, using the soccer fields for its programs. He addressed the Council to update members about the soccer organization and its experiences at Ting Park.

Action: None.

8. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman O'Brien, a second by Councilwoman Kelly and a unanimous vote. The following actions were affected:

8a. Minutes – The Council approved minutes of the Board's meeting Jan. 16, 2018.

8b. GMA Supply Plan Extension – The Council granted two 6-month extensions for 13-DP-07-A02 for GMA Supply to extend the plan approval expiration to April 6, 2018.

8c. Resolution 18-06 - The Council adopted Resolution 18-06 declaring property surplus to the needs of the Town. *A copy of Resolution 18-06 is attached to these minutes.*

9a. Village Walk Drive and South Main Street Traffic Signal - Mr. Parrish said the Town has met with NCDOT several times over the last 10 years during the design and construction of the Main Street Extension in an effort to have a signal installed at Village Walk Drive/ S Main Street. Recent actual counts of traffic and observed driver behavior gave NCDOT the information they needed to allow the signal. This request is for a design contract for the design of this signal.

Action 1: The Council approved a motion to enter a contract with Kimley Horn in the amount of \$17,000 for traffic signal design at Village Walk Drive / S. Main Street.

Motion by: O'Brien

Second by: Lee

Vote: Unanimous

Action 2: The Council approved a motion to adopt a budget amendment to transfer \$17,000 from Street Reserves to the Main Street Extension project.

Motion by: Lee

Second by: O'Brien

Vote: Unanimous

10a. Annual Storm Water Report - Mr. Colavito explained that he had a secondary and cumulative impacts master mitigation plan (SCIMMP) biennial report to provide to the Council.

He said in an effort to address the Secondary and Cumulative Impacts (SCI) for the Town's entire planned infrastructure in one document the Town of Holly Springs, with assistance from their consultants CH2MHill, developed the SCI Master Mitigation Plan (SCIMMP) in 2005. The SCIMMP document was developed to provide a holistic review of Holly Springs' growth projections and infrastructure being designed to support the growth. The SCIMMP was also designed to be a "master type" document that would then be cited in individual Environmental Assessments (EA) and Environmental Impact Statements (EIS) when developed for individual projects, so each individual project would not necessitate its own Section on SCI. The Town entered into a Memorandum of Agreement (MOA) with the North Carolina Department of Environmental Quality (DEQ) that describes the Town's SCIMMP, outlines how the document will be used, for what time period it can be cited in individual EAs and EISs, and under what circumstances it should be updated. This MOA was signed by DENR and the Town in July 2005. This MOA was subsequently revised to modify the date required for the first SCIMMP update to September 30, 2006. The document submitted is the fourth SCIMMP Biennial Report. The next update will occur on September 30, 2019.

State Delegated Erosion and Sedimentation Control(E&SC) Program Review

On December 12, 2017, personnel from NCDEQ, Land Quality Section, conducted a review of the Town of Holly Springs' Sedimentation and Erosion Control Program. Four staff members contribute 2 full-time equivalents to the program. The town is currently 1 staff short and looking to hire a sediment and erosion control inspector. The Town requires sediment and erosion control plans for the sites that have a disturbed area of 20,000 square feet or more. Per your totals, you had conducted 352 plan reviews, 61 of which have been approved with 291 being disapproved in the last 12 months. The Town currently has 152 active projects. The Town conducted 3072 inspections during this time frame.

Sustainable Stormwater Initiative

The below provides an overview of the initial North Carolina Municipal Separate Storm Sewer System (MS4) Sustainable Strategy (MS6), the requirements and framework for participating local community programs, and the process for implementing and administering the MS6.:

While voluntary and non-regulatory, the MS6 strives to build sustainable community stormwater management programs that focus on program efficiency, effectiveness, collaboration, and strong municipal and community support. The MS6 will develop and build a network of stormwater support across communities within the state through peer reviews, open information reporting and exchange, and best practice development and sharing. The State of North Carolina Department of Environmental Quality (NCDEQ) and federal Environmental Protection Agency (EPA) support the innovative MS6 and recognize the goals of developing consistent, scalable, practicable, and adaptable stormwater measures that fit local community needs as well as state and federal regulatory requirements.

The MS4 Sustainable Strategy in North Carolina will:

1. Demonstrate and model success in maintaining NPDES MS4 regulatory compliance while continually improving upon practicable measures to help achieve local, state, and federal stormwater management goals.
2. Develop and maintain the required organizational and community commitment and resources to implement an effective and efficient stormwater management program.
3. Lead in transparency, open data reporting, public engagement and collaboration, and results-based adaptive management that benefits the community and watersheds served by the stormwater program, the regulated entity, regulatory agencies, and broader program stakeholders.
4. Identify and implement program strategies and measures to meet the community's existing stormwater management requirements and needs while anticipating and preparing for the future.

Communities that participate in the MS6 in good standing will gain many benefits including the following:

- The NCDEQ requirement to develop an annual NPDES MS4 program report will be waived.
- Local programs will have access to the sustainable stormwater management program framework including regulatory minimum practices as well as recommended sustainable practices along with gap analysis review and assessment guidance for each of the six NPDES MS4 program areas.
- Through strong community leadership commitment, open information sharing, public engagement, and regular reporting of program results, participating programs will be viewed by the State and EPA as local government leaders in pursuing implementation of NPDES MS4 requirements to the maximum extent practicable.
- Local programs will be able to consistently demonstrate clear linkages between budgetary resources allocated by local officials and stormwater program results and outcomes.
- Local programs will gain access to a clearinghouse of best practices along with a consistent set of key metrics for evaluating and reporting the performance of its program.
- Participating programs will be able to develop cost effective, integrated stormwater management programs that satisfy regulatory requirements while providing visible results for the local community served by the program.

- Participating programs will be able to establish and build partnerships with regulators and communities across the region and state.

Action: The Council approved a motion to adopt Resolution 18-08 supporting the Sustainable Stormwater Initiative.

Motion by: Villadsen

Second by: Lee

Vote: Unanimous

10b. Open Burning Ordinance 18-01 - Chief Smith said that recent complaints have surfaced regarding land clearing activities on construction sites. State law allows the clearing of land by open burning; however, it also allows the Town to regulate how that is done.

He said this request is a proposed modification to Section 12-284 of the Town Code of Holly Springs, which would require a "curtain burn" which serves to reduce the amount of smoke and also requires a distance of 1,000 feet from any structure. This ordinance is similar to the one adopted by the Town of Cary.

Action: The Council approved a motion to adopt Ordinance 18-01 modifying Section 12-284 of the Holly Springs Town Code in regard to open burning.

Motion by: Kelly

Second by: O'Brien

Vote: Unanimous

A copy of Ordinance 18-01 is attached to these minutes.

11. Other Business: None that resulted in Council action.

12. Manager's Report: None that resulted in Council action.

13. Closed Session: The Council entered into closed session, pursuant to N.C.G.S. 143-318.11(a)(4) to discuss potential economic development matters; and pursuant to N.C.G.S. 143-318.11(a)(3) to consult with the Town Attorney about possibly joining a class action suit with other towns on the opioids issue; and legal matters of various builders vs. the Town of Holly Springs regarding fees.

In closed session, the Council gave direction to the Town's attorney. The Council also approved a motion to authorize the town manager to enter into a purchase option for land should the property become needed for a new industry in Holly Springs. If the economic interest moves forward, more action may be taken; however, this motion was for only an option to purchase.

Motion by: Lee

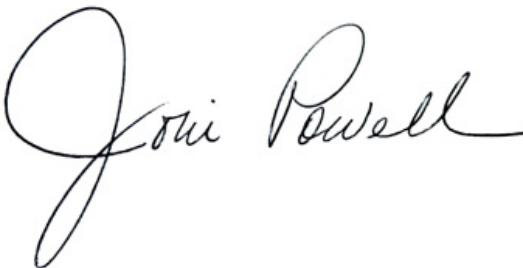
Second by: O'Brien

Vote: Unanimous

No further action was taken in closed session, other than a motion to return to open session.

14. Adjournment: There being no further business for the evening, the Feb. 6, 2018 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, Feb. 20, 2018.

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