



Holly Springs Town Council  
Workshop Meeting

Dec. 11, 2018

**MINUTES**

The Holly Springs Town Council met in a workshop session on Tuesday, Dec. 11, 2018 in the Holleman Room of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 5:15 p.m. A quorum was established as the mayor and three council members attended.

**Council Members Present:** Mayor Sears, Councilmen, Tom O'Brien and Peter Villadsen and Councilwomen Christine Kelly and Cheri Lee (arrived approximately 6:00 p.m.).

**Council Members Absent:** Councilman Dan Berry.

**Staff Members Present:** Randy Harrington, town manager; Linda Harper, deputy town clerk (recording the minutes);

**Guest Speaker Present:** None.

**2. Closed Session:** The Council entered into closed session, pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications and prospect to fill a Town Clerk position.

**Motion by:** Villadsen

**Second by:** Kelly

**Vote:** Unanimous

In closed session, the Council reviewed and conducted interviews with two (2) applicants for the Town Clerk position.

Taking no further action, Councilwoman Lee made a motion to return to open session and seconded by Councilman O'Brien, the vote was unanimous.

**3a. Annual Retreat Planning** - Mr. Harrington provided the following locations to consider for the 2019 Annual Council Retreat:

Graylyn, Winston-Salem

Available dates:

Feb. 7 – Feb. 9, 2019 and

Feb. 14 – Feb. 16, 2019

Hotel Ballast Wilmington by Hilton

Feb. 7 – Feb. 9, 2019

Pine Needles, Pinehurst

Feb. 7 – Feb. 9, 2019

Mid Pines Pinehurst

Feb. 7 – Feb. 9, 2019

The Carolina Hotel Pinehurst

Feb. 7 – Feb. 9, 2019 and  
Feb. 22 - Feb. 23, 2019.

After discussion of the cost estimate ranges and proposed dates, Council Members were in agreement of Feb. 8 – Feb. 9, 2019 for 2019 Annual Retreat and to research possibilities of

Washington Duke in Durham and the Carolina Inn in Chapel Hill for the location of 2019 Annual Council Retreat.

Mr. Harrington reviewed and asked the Council's feedback on the following potential retreat topics:

**Kickoff Speaker:**

- Population and demographic trends that will impact the future of Holly Springs
- Dr. Jim Johnson (UNC-CH Kenan-Flagler Business School)

**Strategic Planning:**

- Finalize/approve vision and priorities
- Develop initiatives/objectives for priorities

**FY2020 Budget Outlook**

- Revenue outlook
- Potential budget issues (operating and capital)

**Transportation Bond Projects**

- Path forward and next steps

**Parks and Recreation Bond Capacity**

- Review survey results
- Receive guidance on next steps

**Future of the Village District**

- 242 Main
- The Block
- Considerations for future downtown development/investment

**Town Legislative Priorities**

**Other Potential Topics Identified by Mayor & Council**

- Affordable housing
- Campaign season strategies
- Integrative systems
- Technology
- Economic development Team/Incentives
- Events, parades
- Marketing the Town
- Employee management, support, and training.

Mr. Harrington said that some of these topics could be workshops in CY 2019 calendar meetings.

**3b. Strategic Planning** - Mr. Harrington discussed a summary of the Mayor and Council's proposed Vision Statements and Strategic Priorities. The Council Members provided the following ideas:

- Councilwoman Kelly said the statement should reflect the values of the town, and to keep the roots of the past, growth, a place residents love to live and have diversity in race and religion.
- Councilman O'Brien suggested the vision statement to be 1 or 2 sentences long.
- Councilwoman Lee said the a statement needs to one the Town can live by. Suggest to engage input from the citizens.
- Councilman O'Brien suggested to include quantity of life, jobs, safety, smart growth, great schools, natural beauty and a good balance within the statement.

**4. Closed Session:** The Council entered into closed session, pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications and prospect of the Town Clerk position.

**Motion by:** Lee

**Second by:** Kelly

**Vote:** Unanimous

In closed session, the Council reviewed and conducted an interview with an applicant for the Town Clerk position.

Taking no further action, Councilwoman Lee made a motion to return to open session and seconded by Councilman O'Brien, the vote was unanimous.

**5. Adjournment:** There being no further business for the evening, the Dec. 11, 2018 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, Jan. 15, 2019.

  
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Linda Harper, NCCLM  
Deputy Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official record.